

**STEPHEN M. EVERS**  
**Cost / Schedule Manager**

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- **Construction Contract Billing**
- **IT Coordination & Maintenance**
- **Cost Estimating**
- **Schedule, Productivity Data & Cost Analysis**

As Cost/Schedule Manager, Mr. Evers is responsible for negotiation and billing of all KeySpan projects involving mains, service installations and environmental projects. Additionally he is involved with other utility companies and Clients (e.g. Con Edison) in supporting the Hallen management and supervisors in the documentation and tracking of key Client required work completion, progress status, cost and productivity data. This also includes preparation for electronic billing approval and payment through each Clients online payment system as appropriate. On longer duration environmental remediation projects Mr. Evers assumes the responsibility of overseeing the installation and maintenance of site IT systems that may include networks established to facilitate electronic communication between the Hallen offices, the project site management and the Client.

**Experience:**

As Cost/Schedule Manager, Mr. Evers has over 11 years of project and management experience in the construction and environmental remediation fields. Joining the management team in 1995 as an entry level employee, he adapted to the industry and redefined his job responsibilities to include the implementation and maintenance of Hallen's computer network both locally and interoffice with the eventual inclusion of internet communication, email and electronic billing.

As Hallen's operations evolved, Mr. Evers built several MS Access databases to track all paving related issues including the tracking of in-house and subcontractor performance, customer complaints and corrective action reports.

**Selected Projects:**

- Installation & Upgrades of Computer Network
- Installation & Upgrades of Internet Communications
- Construction of Paving Related Databases

**Education:**

B.A. Economics/Speech Communications, Boston College, Chestnut Hill, MA 1977

**Registrations, Certifications, Training:**

- OSHA 40 Hour First Responder Certification
- OSHA Outreach 10 Hour Safety Training
- Certified Trenching and Excavation Competent Person
- American Heart Association Adult/Child/Infant CPR
- Onsite Defibrillator Qualified
- National Safety Council Highway & Utility Flagger Certification